

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	RJS First Grade College
1.2 Address Line 1	#01 , Maha yogi Vemana, Road , 16 th main , 3 rd Block , Koramangala ,
Address Line 2	#01 , Maha yogi Vemana, Road , 16 th main , 3 rd Block , Koramangala ,
City/Town	Bengaluru city
State	Karnataka
Pin Code	560034
Institution e-mail address	rjsfgc@yahoo.com & info@rjsfgc.edu.in
Contact Nos.	08025525534
Name of the Head of the Institution:	Dr. Vijaya Reddy
Tel. No. with STD Code:	080-25525534
Mobile:	9886926865

Name of the IQAC Co-ordinator:

R. Jyothi

Mobile:

9742770424

IQAC e-mail address:

rjsfgc@yahoo.com
iqac@rjsfgc.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

15194

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/66/A&A/011 dated 21-2-2014

1.5 Website address:

www.rjsfgc.edu.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.47	2014	2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21-06-2012

1.8 AQAR for the year (for example 2010-11)

2017 - 18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014 – 15 Submitted 14 - 3-2015 (DD/MM/YYYY)4
- ii. AQAR 2015 – 16 Submitted 17 - 3-2016 (DD/MM/YYYY)
- iii. AQAR 2016 – 17 Submitted 03 - 3-2017 (DD/MM/YYYY)
- iv. AQAR 2017 – 18 Submitted 31 - 3-2018 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science

1.12 Name of the Affiliating University (*for the Colleges*)

Bangalore University Central

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

2F & 12B

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

03

2.4 No. of Management representatives

02

2.5 No. of Alumni

04

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

05

2.9 Total No. of members

05

2.10 No. of IQAC meetings held **02/Semesters**

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Sustainability - key of business, environment, linguistic, scientific, and technological field.
2. Work shop on Microsoft excels by NICT.
3. Work shop on fire safety measures by MIFS.
4. Seminar on career opportunities with higher education abroad.
5. Workshop on data mining and cryptography and network security.
6. Workshop on campus life to corporate life.
7. National seminar for student on digital trends in information technology.
8. Workshop on entrepreneur ship development.
9. Workshop on personality development.

2.14 Significant Activities and contributions made by IQAC

1. IQAC has taken Initiatives and organising national conference, workshops, seminars, career guidance programmes .
2. One day Science fair, vijnana mela 2018, sponsored by Karnataka science and technology academy (KSTA) Dept. Of Science and technology, Govt. Of Karnataka was organised on 16/03/2018

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * Refer page no 18 A

PLAN OF ACTION	ACHIEVEMENTS
<ul style="list-style-type: none"> Curriculum aspects to strengthen slow & Advanced learners classes through special classes. 	Improvement in the BU semester results with increased distinction & first classes.
<ul style="list-style-type: none"> Teaching learning & evaluation to focus on advanced teaching methodologies 	
<ul style="list-style-type: none"> Research consultancy & extension (To organise workshops, seminars & conferences) development programmes 	
<ul style="list-style-type: none"> Infrastructure & learning outcomes 	
<ul style="list-style-type: none"> purchase of more books increase in cctv renovation of computer lab 	
<ul style="list-style-type: none"> Students support & progression to encourage extra curricular activities strengthen placements alumni 	
<ul style="list-style-type: none"> Governance leadership & management to conduct staff training programmes 	
<ul style="list-style-type: none"> Innovations & best practices to expand eco friendly campus & research culture 	

0 * Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Intimation to the management about the AQAR submission and seeking their approval

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	-	-
UG	04	-	-	03+02+02
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate				
Others				
Total	04+01			07
Interdisciplinary			01	
Innovative			07	

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04+01
Trimester	
Annual	

1.3 Feedback from stakeholders* *(On all aspects)*

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Bangalore University syllabus is implemented. Any syllabus revision is intimated to the institution through the respective BEO Chairman of various departments over phone / e mail about the workshop. The hard and soft copies are later circulated to all.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	17	05	05+02	06

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	5	-	5	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

- - 06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		27	
Presented papers		10	
Resource Persons	01	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Assignments
2. Power point presentations
3. Video presentations
4. OHP based teaching

2.7 Total No. of actual teaching days during this academic year

180 days + 35 days Mentoring class

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As an affiliated institution the reforms initiated by the university is adapted

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bcom I	85/175	27/175 (15.4%)	48/175(27.4%)	10/175(5.71%)	-	48.5%
II	108/158	-	-	-	-	68%
III	66/145	20/145(13.7%)	44/145(30.3%)	4/145(2.7%)	-	45.5%
IV	99/140	-	-	-	-	71%
V	135/146	42/146(28.7%)	73/146(50%)	20/146(2.13.6 %)	-	92.4%
VI	127/141	51/141(36.1%)	73/141(51.7%)	3/141(2.12%)		90.07%
BCA I	38/59	26/60(43.3%)	12/60(20%)	-	-	64%
II	51/56	40/56(71.4%)	11/56(19.6%)	-	-	92%
III	59/67	26/67(40.3%)	30/67(44.8%)	2/67(2.99%)	-	88%
IV	55/67	23/67(34.3%)	31/67(46.3%)	1.67(1.99%)	-	82%
V	34/45	8/45(17.8%)	21/45(46.7)	5/45(11.11%)	-	77.3%
VI	39/45	25/45(55.6%)	10/45(22.2%)	4/45(8.89%)	-	87%
BSC , BT I	14/28(50%)	4/28(14%)	9/28(32%)	1/28(3.5%)	-	50%
II	17/27	17/27	-	-	-	62%
III	11/25	11/25(44%)	-	-	-	44%
IV	14/25	13/25(52%)	1/25(4%)	-	-	56%
V	21/26	19/26(73%)	-	2/26(7.6%)	-	81%
VI	16/26	15/26	1/26	-	-	62%
BSC PMCS I	16/23	-	-	-	-	48
II	11/30	-	-	-	-	35%
III	8/16	-	-	-	-	50%
IV	7/16	-	-	-	-	43.7%
V	8/25	-	-	-	-	32%
VI	15/25	-	-	-	-	60%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Meeting are periodically held with HOD and faculties to discuss on teaching and learning Process

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	2
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	--	--	--
Technical Staff	2	--	--	--

00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The academic – Industry interaction is strengthened by financial support

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

one day national conference vibhavat-3

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	2018	KSTA	55000	55000
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	55000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	Self	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 100 State level -

National level - International level -

3.22 No. of students participated in NCC events:

University level 01 State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level 01 State level -

National level - International level -

3.25 No. of Extension activities organized

University forum	02	College forum	15		
NCC	12	NSS	08	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Seed ball making
NSS Special camp
Planetarium Construction by BSc Students on 8/3/2017. The horizon Committing National Science day
Workshop on free safety measures by MIFSC on 6/3/2017

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	05	-		-
Class rooms	20	-		-
Laboratories	08	01	KRJS Management	-
Seminar Halls	02	Auditorium under renovation		-
No. of important equipments purchased (\geq 1-0 lakhs) during the current year.	30 computer + 2 Laptops	22 Computers	KRJS Management	8 lakhs
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		8.58 lakhs+ 1.40 lakhs
Others	-	-		-

4.2 Computerization of administration and library

Tally software for fee management
Student's module with teaching bird
INFLIBNET as digitalized Library resource.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10616	8,13,775	522	1,00,162	11,138	9,13,973.00
Reference Books	6174	5,00,000	101	67,000	6,275	5,67,000.00
e-Books						39,200
Journals	18	1,30,703	04	4,500	22	1,35,203
e-Journals				10,000		
Digital Database	-	-	-	-	-	-
CD & Video	50nos	-	-	-	50nos	-
Others (specify)						
Magazine	05	44,419,00	-	-	05	44, 419.00
Lib Furniture Table, Chair, periodical display rack, proprty rack						5,12,290.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	03	16Mbps	15	15	04	05	2 laptops
Added	22		40Mbps			01	00	
Total	52	03	40Mbps	15	15	05	05	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Awareness on ethical hacking, community awareness programme on cashless society
2. Supportive s/w have been upgraded regularly to ease up the teaching and learning process

4.6 Amount spent on maintenance in lakhs :

i) ICT	5, 42,419
ii) Campus Infrastructure and facilities	-
iii) Equipments	1, 52,220
iv) Others	-
Total :	694639

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

SMS services suggestion box, circular, notice board,

5.2 Efforts made by the institution for tracking the progression

- Centralised conduction of 3 internals spaced on Monday & Saturday for 25, 50, 70 marks for all subjects
- The attendance marks are entered in centralised book in principals chamber.
- The parents meet is conducted every second Saturday.
- When ever a parent visits the campus the principal has all the record of the ward in cabin so that the ready reoker is available about students progress
- As the sms alert system is present which helps in the parents to be attentive in this regard
- Counselling is done by a group of senior teachers and strict 75% attendance is followed for issue

5.3 (a) Total Number of students

UG	PG	Ph. D.		Others
888				

(b) No. of students outside the state

59

(c) No. of international students

-

Men	No	%	Women	No	%
	472	53.15		416	46.84

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
150	21	13	544	-	728	75	176	21	500	-	888

Demand ratio

UG – 1:1.1

PG – 1:5.1

Dropout %

UG -11%

PG - NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

How to qualify competitive exams by Mr. Anil nair on 23/02/17
Library with books for competitive exams, news papers , magazines.

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance

1. The academic and personal problems are addressed by the counselling cell comprising of Counsellors.
2. The career guidance is through the orientation, industry connect series.

No. of students benefitted

200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
17	102	82	18

5.8 Details of gender sensitization programmes

1. Gender sensitisation program on violence against women and sexuality and human rights.
2. Women's day celebration.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	29	2,02,500
Financial support from government	51	2,79,602
Financial support from other sources	135	9,27,120
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION To create a deep riche in defining the quality element Of higher education in India through an excellence Of scholastic achievement in the pursuit of Education at the global level

MISSION To make education affordable and reasonable To the youth and to uplift them to higher horizon To build a better society in involving them as better citizens To take up the challenges globally.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Curriculum based lesson plans preparation.
2. Allocation of subjects to the faculties as per the specializations.
3. Curriculum based expert talks on theory of computation, cryptography and net work Security, well programming, visual programming.
4. Curriculum based seminars and workshops at institution.
5. Faculties are encouraged to upgrade the curriculum based knowledge through participation In conferences, seminars and workshops organised at different institutions.
6. Curriculum based in house projects.

6.3.2 Teaching and Learning

1. ICT utilization.
2. Faculty development programme.
3. Orientation programme.
4. Students presentation 1 seminar.
5. Assignments.
6. Group discussion.
7. Interactive video board.

6.3.3 Examination and Evaluation

1. Weekly cycle internals on Mondays and Saturdays.
2. Evaluation of the student's performance.
3. Intimation about student performance to the parents, through PTM.
4. Issue of final exam hall tickets after reviewing students attendance as per B U norms.
5. The entire semester exam process is online it includes uploading of internals, downloading of hall tickets , announcement of results.

6.3.4 Research and Development

1. A multidisplinary one day national-conference'VIBHAVAT-3' with ISBN-containing '42' papers on 4.11.2017
2. Faculty's participation in off campus seminars, conferences is encouraged by providing registration fees.
3. Student's field visits to NDRI and IIHR was organised for final B.sc biotechnology students.
4. Science exhibition 'alpha centaury 2k17'-planetarium was made by final B.sc PMCS students on 8.3.2017
5. National seminar for students on digital trends in informational technology was organised for BCA students on 15.9.2017
6. Hindi Pakhwada was organised on 21.9.2017 as a initiative in promoting research in languages.
7. Student seminars were organised by BCA and B.sc biotechnology departments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. INFLIBNET facility
2. Browsing facility
3. Well furnished reading room with lighting
4. Books issue and receiving kiosk
5. Reference books, journals, B.U. prescribed text books.
6. Subject wise books compartments
7. General knowledge books, competitive examinations books, dictionaries, novels etc.
8. Separate cupboards for issue and reference books.

6.3.6 Human Resource Management

Counsellors, guest lecturers and resource persons are invited

6.3.7 Faculty and Staff recruitment

1. Meetings are conducted by the management along with principal to discuss about the vacancies to be filled.
2. Advertisement in print media.
3. Receiving the application by the candidates on or before the last date as mentioned in the advertisement.
4. Selection of eligible candidate's applications.
5. Informing eligible candidates to give demo before experts and HOD'S on a fixed data.
6. Analysing the demo reports and submission of the same to the management by the principal.
7. Fixing a date for interview of candidates with management, principal, HOD and experts.
8. Intimation of the selected candidates about the date of documents verification.
9. Documents verification and informing about the do's and dont's of the institution.
10. Issue of the appointment order.

6.3.8 Industry Interaction / Collaboration

1. MOU with seventh sense technologies for soft skills/value adds.
2. MOU with Deccan herald for expert classes and newspapers circulation.
3. MOU with skyries technologies for SMS alerts.

6.3.9 Admission of Students

1. Advertisement in newspapers, televisions, distribution of flyers/pamphlets.
2. Issue of applications
3. Receive of filled in applications.
4. Course wise segregation and fixing cut off percentage.
5. Announcement of selected students list through notice board display

6.4 Welfare schemes for

Teaching	Staff welfare fund, ESI, PF, registration fees for attending seminars /conferences, workshops, loan facility.
Non teaching	ESI, PF
Students	* 50% free concession for meritorious students * KRJS poor fund * Scholarships * 10% fee concession for students from KRJS feeder institutions

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Organised principal meetings in each semester
2. Provides circular well in advance about the commencement of the examinations and timetable.
3. Appoints sit-in squad and fly-in- squad
4. Centralised valuation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

1. Alumni meet
2. Alumni supported for organising SMILE 2017
3. Alumni supported in NSS camp held between 23.12.2017 – 29.12.2017 at chimakalahalli village

6.12 Activities and support from the Parent – Teacher Association

1. Participating in parents-teachers meet.
2. SMILE 2017
3. NSS special camp.

6.13 Development programmes for support staff

1. Yoga and meditation classes

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Swaccha banglore abhiyana was organised as a part of NSS/NCC in association with vijayavani no.1 media partner on 23.3.2017
2. Seedball maha abhiyana 2017 was organised in association with samartha bharath, uttishta bharath, prani daya sangha on 12.4.2017
3. World environment day was organised on 5.6.2017.plantation day was done with watering.
4. Cleaning of campus is regularly done by NCC/NSS volunteers.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. One day multidisciplinary national conference 'VIBHAVAT-3'
2. A green initiative-seed ball maha abhiyana
3. Series of 3 days FDP's
4. Community living activities-a series of community living activities for 7 days consisted of legal awareness, health awareness including general health and dental check up, cashless awareness, plantation drive from 23.12.2017 to 29.12.2017 as a part of NSS. The faculties from each department took initiative in success through their participation that was highly appreciable.
5. Infrastructural up gradation in terms of renovation of the college entrance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

1. Value added courses at the beginning of each semester.
2. Orientation for 1st year degree students.
3. Yoga and meditation for staff
4. Placement drives.
5. Health Awareness- basic life support, first aid and CPE training.
6. Community living activities by NSS through a special camp.
7. Srushti 2013 inter collegiate cultural fest.
8. Participation in outreach activities – Rally for rivers at palace ground.
9. Celebration of Sadbhavana diwas.
10. Eye camp was organised in association with Vijaya nethralaya.
11. 3 days FDP was organised in each semester
12. Workshops on entrepreneurial development, Transition from campus life to Corporate Culture , fire safety measures , data mining and Cryptography and network security ,

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Vijnana mela 2018 Sponsored by (KSTA) Dept. Of Science and technology Govt. Of Karnataka
2. National Conference VIBHAVAT 3.

7.4 Contribution to environmental awareness / protection

The Institution Strongly believes in nurturing campus. The eco club eco friendly of the college provide students various platforms to disc

Waste segregation, swach bhara Abhyaan by NSS & NCC, community lining, celebration of impt world environment day, seed ball making

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness	Opportunities	Threats
Student centric education through highly qualified and dedicated faculty	Limited number of courses	Excellent teaching and learning Environment	In adequate research facilities
Well equipped classrooms, laboratories and library			
Co curricular activities are encouraged			
Counselling for deserving students			
Financial support to academic achievers through scholarships and fee concessions			
Updated college website			
Active alumni			
Active student council in fulfilling institutional social responsibilities			
National level conferences workshops and seminars			
Lucrative campus			

Digitized admission and examination process			
Add on value added courses			

8. Plans of institution for next year

Plane of institution for next year

- Curriculum Aspects
- Teaching learning
 - To initiate inter disciplinary seminars, workshops and conferences
 - To provide industrial based learning environment

Research and development, extension

To firm up collaborations with various organizations

To focus on research funding

To focus on eco friendly activities

To focus on more internship, community living services.

Infrastructure up gradation

Students support & progression

Reddresal of student's grievances

Expert classes

Expansion of recruitment

JYOTHI. R



Signature of the Coordinator, IQAC

Dr. VIJAYA REDDY (Principal)



PRINCIPAL
Signature of the Chairperson, IQAC
R.S. First Grade College
Koramangala, Bangalore-34

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

RJS FIRST GRADE COLLEGE										
CALENDAR OF EVENTS FOR THE ACADEMIC YEAR 2017-18 - ODD SEMESTER (JUNE 2017 to DEC 2017)										
MONTH	WEEK	MON	TUES	WED	THU	FRI	SAT	SUN	HOLIDAYS	EVENTS
JUN	1	12	13	14	15	16	17	18		5/06/2017-WORLD ENVIRONMENT DAY,12/06/2017-FDP
	2	19	20	21	22	23	24	25	26/07/2017-RAMZAN	19/06/17 - START OF VALUE ADDS
	3	26	27	28	29	30				21/06/2017-WORLD YOGA DAY
	4									28/06/17- OFFICIAL CLASSES STARTS
	5									
JUL	4	31					1	2		BOOK EXHIBITION,COMMERCE INDUSTRIAL VISIT,STUDENT COUNCIL ELEC.
	5	3	4	5	6	7	8	9		1/07/17- ORIENTATION DAY / CONFERENCE BY KANNADA DEPT
	6	10	11	12	13	14	15	16		15/07/17- LAST DATE FOR ADMISSION TO ISEM, NCC & NSS SELECTIONS
	7	17	18	19	20	21	22	23		20/07/17 - LAST DATE FOR ADMISSION TO ISEM WITH PENAL FEE
	8	24	25	26	27	28	29	30		ENGLISH CLUB ACTIVITY, NCC ORIENTATION,24TH SEED BALL DISPERSION
AUG	9		1	2	3	4	5	6		CONFERENCE BY COMMERCE DEPT
	10	7	8	9	10	11	12	13		CONFERENCE BY HINDI DEPT
	11	14	15	16	17	18	19	20	15/08/14 - INDEPENDENCE DAY	5/08/2017-IST INTERNALS STARTS,
	12	21	22	23	24	25	26	27	25/08/14 - GANESH CHATURTHI	21/08/2017-VIBHAVAT,NATIONAL CONFERENCE
	13	28	29	30	31					
SEP	14					1	2	3	2/09/2017-BAKRID	INTER COLLEGE CULTURAL
	15	4	5	6	7	8	9	10	19/9/2017-MAHALAYA AMAVASYA	04/09/2017-2ND INTERNALS STARTS; 15/06/2017-CONFERENCE BY COMP DEPT;
	16	11	12	13	14	15	16	17	29/9/2017-MAHA NAVAMI/AYUDHA POOJA	18/09/17 WORLD WATER MONITORING DAY;25/09/17 - NSS DAY
	17	18	19	20	21	22	23	24	30/9/2017-VIJAYADASHAMI	26/09/17- ENVIR'TAL HEALTH DAY
	18	25	26	27	28	29	30			NATIONAL CONFERENCE BY ENGLISH DEPT
OCT	19	30	31					1	2/10/2017-GANDHI JAYANTHI	11/10/2017-PREPARATORY EXAMS STARTS;
	20	2	3	4	5	6	7	8	5/10/2017-MAHARSHI VALMIKI JAYANTHI	15/10/2017-SMILE SOCIAL RESPONSIBILITY PROGRAMME
	21	9	10	11	12	13	14	15	18/10/2017-NARAKACHATURDASI	19/10/2017-PRACTICALS EXAMS STARTS; 23/10/2017-LAST WORKING DAY
	22	16	17	18	19	20	21	22	20/10/2017-BALIPADYAMI	28/10/2017-LAST DATE TO SUBMIT INTERNALS
	23	23	24	25	26	27	28	29		30/10/2017-BU THEORY EXAMINATIONS STARTS
NOV	24			1	2	3	4	5	1/10/2017-RAJYOTSAVA DAY	1/10/2017-RAJYOTSAVA DAY
	25	6	7	8	9	10	11	12	6/10/2017-KANAKADASA JAYANTI	8/11/2017-VALUATION STARTS
	26	13	14	15	16	17	18	19		
	27	20	21	22	23	24	25	26		
	28	27	28	29	30					

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Annexure III

RJS FIRST GRADE COLLEGE, KORAMANGALA, BANGALORE-34										
CALENDAR OF EVENTS FOR THE ACADEMIC YEAR 2017-2018-EVEN SEM(JAN 2018 TO JUNE 2018)										
MONTH	WEEK	MON	TUE	WED	THU	FRI	SAT	SUN	HOLIDAY	EVENTS
DEC										
JAN				10	11	12	13			NSS Camp held from 23 Dec 2017 to 29 Dec 2017
		15	16	17	18	19	20			11/01/18 ,12/01/18,13/1/18 (3Days)FDP
		22	23	24	25	26	27			11th Value Adds Starts,20th NSSThanks Giving
		29	30	31						26/01/18 Republic day
FEB					1	2	3			18/01/2017 Re-Open for Even Sem
		5	6	7	8	9	10			31/01/18 Placement Drive Sakura,PD by DH
		12	13	14	15	16	17			3,10,17/02/18 NSS activity
		19	20	21	22	23	24			13/02/18 Mahashivarati
		26	27	28						7,14,21,28/02/18 PD seminars by DH
										26/02/18 First Internals Starts
										28/02/18 Science Exhibition/Vigyana mela
MAR					1	2	3			
		5	6	7	8	9	10			
		12	13	14	15	16	17			18/03/18 Ugadi
		19	20	21	22	23	24			29/03 Mahaveer jayanthi
		26	27	28	29	30	31			21/03/18 IT-Fest by CS Dept
APR		30								30/03/18 Good Friday
										31/04/18 Second Internals Starts
		2	3	4	5	6	7			
		9	10	11	12	13	14			22/04/18 Earth Day
		16	17	18	19	20	21			14/04/18 Ambedkar jayanti
		23	24	25	26	27	28			18/04/18 Basava jayanthi
MAY		1	2	3	4	5	6			28/04/18 Graduation Day
		7	8	9	10	11	12			01/05/18 Labour day
		14	15	16	17	18	19			30/05/18 Preparatory Examination Starts
		21	22	23	24	25	26			12/05/18 Practical Examination starts
		28	29	30	31					18/05/18 Last Date for IA marks to the university
JUNE						1	2			24/05/18 Theory Exams starts
		4	5	6	7	8	9			26/05/18 Valuation starts
		11	12	13	14	15	16			
										16/06/18 Idul fitr


PRINCIPAL
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